Dear Professor X,

 My name is X and I am an ESL student at \_\_\_\_\_\_\_\_\_\_\_\_\_ College. My ESL professor has given me an assignment to observe a non-ESL class to practice my listening skills and experience what non-ESL courses are like. Would I be able to attend a session of your X class. Please let me know what days would be best if this is possible.

Thank you,

Student X